

KAIA HOMES, INC.

23rd Floor, The World Center
330 Sen Gil Puyat Ave., Makati City

Date: _____

Name of Buyer: _____

Address: _____

Dear Mr./Ms. _____

This is in connection with your purchase of a lot/ house and lot specifically referred to as Phase _____ Block _____
Lot _____ Pcs _____ situated at _____.

Said Purchase has been made by way of In-house Financing covered with a Contract-To-Sell. Under this agreement, we as vendor shall have the right to assign or transfer its Contracts/Rights to one or more purchaser.

In this regard, we have decided to assign the balance of your account to _____, one of our purchasers, in accordance with our agreement under the Contract to Sell. Your outstanding balance to date amounts to PESOS: _____.

In this connection, all post dated checks you have issued to the amortization payments will be endorsed to the bank as well.

Very truly yours,

By:

Conforme:

Buyer / Authorized Representative
Signature over Printed Name

Date: _____